MODSIM 2019 EXHIBITOR INFORMATION

Contact for NTSA Show Management:

Shannon Burch, NTSA
sburch@ndia.org

Show Location: Hilton Norfolk The Main, 100 E Main Street, Norfolk, VA 23510

Hotel Information: Please identify yourself as a MODSIM World Conference 2019 attendee to receive this discounted room rate.

Hilton Norfolk The Main
100 E Main St
Norfolk, VA 23510

Hotel Website (Must use this link to book)

Room rate: All attendee rooms will be $159 per night, plus tax. Room inventory may not last at this rate. If you require a Government Rate, please contact Rebecca Epstein repstein@ndia.org.

Booking Code: Reference MODSIM World 2019 to receive discounted room rate.

How to Book: Rooms may be booked directly by calling the hotel at 757-763-6200.

Deadline to book: March 29, 2019

Registration: Please contact Rebecca Epstein repstein@ndia.org for registration instructions.

Exhibit Inclusions: Each exhibit area will be 8’x8’, pop up exhibits are allowed within these constraints.
(1) 6’ draped table
(2) Side Chairs
Standard Electrical
Exhibitor Schedule:

Set Up
Monday, April 22  7:00am – 12:00pm

Exhibit Hours
Monday, April 22  2:30pm – 7:00pm
  Networking Break & Exhibits  3:00pm – 3:30pm
  Opening Networking Reception & Exhibits  5:30pm – 7:00pm

Tuesday, April 23  9:30am – 5:30pm
  Continental Breakfast  7:45am – 8:45am (Exhibits Open Optional)
  Networking Break & Exhibits  10:00am – 10:30am
  Lunch & Exhibits  12:00pm – 1:00pm
  Networking Break & Exhibits  3:00pm – 3:30pm
  Offsite Networking Event (extra registration fee required)  5:30pm – 7:30pm

Wednesday, April 24  9:30am – 7:00pm
  Continental Breakfast  7:30am – 8:30am (Exhibits Open Optional)
  Networking Break & Exhibits  10:00am – 10:30am
  STEM Event  10:30am – 12:00pm (Exhibitor Participation Required)
  Lunch & Exhibits  12:00pm – 1:00pm
  Networking Break & Exhibits  3:00pm – 3:30pm
  Closing Networking Event  5:00pm – 7:00pm
  Exhibit Tear Down  7:00pm – 9:00pm
**Shipping Information:** Please use the example below for your shipping labels. **Materials will not be accepted more than 3 days prior to the event. Storage and delivery may apply.** Please contact the hotel directly for pricing or inquiries.

**Hilton Norfolk The Main** 100 E Main St Norfolk, VA 23510 Hold for Arrival – Attn: (Guest’s Name and Organization Name) Name of Event Number of packages (Example: Box 1 of 2, Box 2 of 2, etc.) Date the function is being held

*The Hotel does not accept any liability for equipment, goods, displays or other materials that arrive unmarked or fail to arrive at the Hotel. The exhibitor is responsible for insuring its property for loss or damage.*

**Internet/AV:** Internet and AV will be purchased through the Hilton Norfolk The Main. Please contact the hotel representative listed below for information and pricing for Internet and AV. Remember that Standard Electrical is included with your booth package. If you need additional outlets or power, you will need to order that directly from the hotel.

Kaelyn Wilson Catering and Convention Services Assistant Hilton Norfolk The Main 100 East Main Street Norfolk, VA 23510 Phone (757) 763-6268 Fax: (757) 763-6299 Email: Kaelyn.Wilson@themainnorfolk.com